



## Circular No. 1 of 2019

**Date:** 7 August 2019

**To:** All Licensees

**RE:** MARKET CERTIFICATION AND COMPETENCY STANDARDS PURSUANT TO REGULATION 19(3) OF THE CAPITAL MARKETS (CORPORATE GOVERNANCE) (MARKET INTERMEDIARIES) REGULATIONS, 2011

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Pursuant to Regulation 19(3) of the Capital Markets (Corporate Governance) (Market Intermediaries) Regulations, 2011, the Authority through Circulars, No. CMA/MRT/001/2015 dated 6<sup>th</sup> November, 2015; CMA/MRT/010/2016 dated 17<sup>th</sup> October 2016; CMA/MRT/002/2017 dated 13<sup>th</sup> June 2017; and CMA/MRT/005/2017 dated 29<sup>th</sup> September 2017 provided that upon certification, all target employees of a market intermediary licensed under the provisions of Part IV of the Capital Markets Act who have direct dealings with clients, shall be required to satisfy annual Continuous Professional Development (CPD) obligations as part of their training requirements, through programs accredited by the Authority.

In this regard, please be advised that CMA Kenya has introduced mandatory CPD for full implementation in the 2020 calendar year. The CPD program as approved will require target employees to maintain and develop their knowledge by undertaking at least 35 hours of CPD annually where a minimum of 24 hours must be structured. The additional 11 hours may be unstructured CPD. Guidance on what shall be deemed Structured and Unstructured has been published in the CPD Policy Guidelines available on the Authority's website.

To allow for the accreditation of applicable programs and compliance with the CPD requirements by December 2020, the Authority is providing a period of one year and five months for target employees to comply with CPD requirements as from 7<sup>th</sup> August, 2019.

The annual CPD requirement will thereafter apply on an Annual CPD cycle as from 1<sup>st</sup> January, 2021. Please refer to the CPD Policy Guidance for detailed guidance on this requirement. A summary of responses to Frequently Asked Questions is also available on the Authority's website.

Yours sincerely,

Paul M. Muthaura, MBS  
CHIEF EXECUTIVE