



## POSITION ANNOUNCEMENT - EXTERNAL ADVERTISEMENT

The Capital Markets Authority is a statutory agency charged with the responsibility of regulating and developing an efficient capital market in Kenya. The Authority invites applications from qualified candidates for the following position:

**PRINCIPAL MARKET DEVELOPMENT OFFICER (RESEARCH & ANALYTICS) (GRADE 5) - REF: CMA/PMDO - RA/o6/2026 – 1 Post**

### **Job Purpose**

Reporting to the Deputy Director, Research Analytics and Knowledge Management the job holder will be responsible for implementing market development initiatives through research and stakeholder engagement to enhance innovation, participation and growth of the capital markets.

### **Job Responsibilities**

- 1) Supervising the implementation of data collection and gathering strategies to ensure alignment with the Authority's goals, priorities and analytical needs;
- 2) Supervising, updating and maintaining data in designated database systems and ensuring data confidentiality, integrity and controlled accessibility;
- 3) Preparing and publishing periodic capital markets updates, statistical bulletins and analytical reports;
- 4) Undertaking and supervising research on capital markets products, services, infrastructure and emerging issues, and preparing findings and recommendations to inform policy and regulatory decisions;
- 5) Supporting the preparation and monitoring of divisional budgets and work plans;
- 6) Identifying opportunities for enhanced data collection and modelling to address gaps in existing models and strengthen analytics across the Authority;
- 7) Supervising collection, validation and analysis of regional and international capital markets statistics, including data from EAC member states and other relevant sources; and

- 8) Coordinating stakeholder engagement sessions and overseeing responses to enquiries on capital markets, financial sector and economic issues.

### **Minimum Requirements**

1. Cumulative period of nine (9) years' relevant work experience, three (3) of which must have been at Senior Officer or in an equivalent or comparable position;
2. Bachelor's degree in Economics, Statistics, Accounting, Public Policy, Actuarial Science, Business, Finance, Financial Engineering, Data Science, Data Analytics, Computer Science, Information Technology, Management Information Systems, Engineering, or relevant degree from a recognized and accredited institution;
3. Management Course lasting not less than four (4) weeks from a recognized institution;
4. Member of any of the following; Institute of Certified Investment and Financial Analysts (ICIFA), Institute of Certified Public Accountants of Kenya (ICPAK), Economic Society of Kenya, The Actuarial Society of Kenya (TASK) and in good standing where applicable; and
5. Proficiency in computer applications.

### **Key skills, Knowledge & Competencies**

- a) Analytical and conceptual skills;
- b) Negotiation skills;
- c) Corporate governance skills;
- d) Report writing skills
- e) Presentation skills;
- f) Financial management skills; and
- g) Negotiating and collaboration skills.

### **HOW TO APPLY**

If you meet the above requirements, please send an application letter and Curriculum Vitae in pdf format to [externaladvert2026@cma.or.ke](mailto:externaladvert2026@cma.or.ke)

Applications should be received **on or before July 6, 2026**. Only shortlisted candidates will be contacted.

Successful candidates will be required to fulfil requirements under Chapter (6) of the Constitution of Kenya.

1. Certificate of Good Conduct from the Directorate of Criminal Investigations
2. Ethics and Anti-corruption Clearance Certificate (EACC)
3. Higher Education Loans Board (HELB) Clearance Certificate
4. Current Tax Compliance Certificate from the Kenya Revenue Authority
5. Credit Reference Bureau (CRB) Clearance Certificate

***“Capital Markets Authority is an Equal Opportunity Employer. Persons with disabilities are encouraged to apply”. Canvassing will lead to automatic disqualification.***

**THE CAPITAL MARKETS AUTHORITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS**